

ENVIRONMENTAL POLICY STATEMENT

Revised Edition
February 2010

A guide for
employees and
suppliers

Copies of this document are available from:

G&H Print Services Limited
Head office
3 Commerce Way
Trafford Park
Manchester
M17 1HW

In addition they can be downloaded at

<http://www.gaskandhawley.com>

Gask and Hawley is committed to making the local environment a better place now, and in the future.

As one of the fastest growing printing and direct mailing operations in the UK, we are established as a front line supplier to many Blue Chip organisations. To maintain our competitive edge we need to continually be looking ahead and listening to our customers, whilst complying with legislative dictate applicable to our operations.

Directors and shareholders of G&H Print Services Ltd are fully aware of their obligations and are committed to providing the necessary resources that will enable us to maintain current registrations, memberships and legal compliance whilst maintaining ISO14001: 2004 (Environmental Management System) registration that supports Group policy, which is available to the public and others via our website at www.gaskandhawley.com

This local policy specific to the operations here at 1, Leo will be made available to the public and other interested parties upon request and will be displayed on the canteen notice board.

At 1, Leo it is recognised that we have the potential for significant adverse impact on the environment in which we work and live therefore we aim to reduce this potential and prevent pollution by amongst other things:

- ♣ Sustainable purchasing from renewable sources, thereby reducing the potential for depletion of natural materials and energy sources
- ♣ Maintaining equipment in good working order thus maximising production efficiencies whilst optimising energy consumption, reducing waste materials and emissions
- ♣ Effective waste segregation to increase recycling whilst reducing landfill and associated costs
- ♣ Right first time product quality to eliminate unnecessary rework; minimise energy consumption avoid unnecessary generation of waste
- ♣ Efficient transportation maintenance and logistics to minimise fuel consumption and reduce exhaust emissions, whilst maintaining an efficient service to our customers
- ♣ Training, awareness and information for employees who have direct control in the day-to-day 'hands on' management of appropriate storage and use of materials and chemicals, efficient machine operations, control of spillages, avoiding contamination of air, surface water and foul sewer drainage systems etc
- ♣ Management of people, machinery and equipment, storage and emergency control and response procedures to ensure systems deployed are effective

Having gained registration to ISO9001, PEFC, FSC and membership to DMA we consider ISO14001 to be an extension to these existing internationally recognised Standards that dovetail each with the other and with relevant health & safety legislation. Working toward ISO14001 will be as seamless as is achievable with the procedures and documentation being integrated with existing procedures as far as is practicable.

Based on a Legal Compliance Audit conducted during October 07 a legal register linked to the Statutory Instruments (main legislation) appertaining to protecting the environment relevant to our operations here at 1, Leo has been developed.

To assist compliance with relevant Statutory Instruments associated guidance issued by the Environmental Agency; the HSE and other bodies is available within the 'Group Legal Guidance docs' folder or via the Internet. The said folder will be reviewed and maintained in current status and where deemed appropriate guidance and leaflets etc displayed on the canteen notice board.

Successful ISO14001 registration whilst sustaining our competitive edge will be achieved through working with our consultants (Productivity Management Services Ltd) and the team effort of all during these difficult times of change both within the Group and externally.

We need to continually review what we do, why we do it and could we do it differently to achieve the same end more cost effectively, improve our environmental performance, and prevent pollution of our environment

As Environmental Management Representative (EMR) I will retain the authority to take whatever action is deemed necessary to ensure Group Policy and local policy here at 1, Leo is effectively deployed. To this end I will promote environmental awareness and improvement on a continual basis, whilst ensuring that resources are available to:

- ♣ Eliminate or reduce waste at source wherever practicable
- ♣ Effectively segregate paper waste for recycling
- ♣ Segregate used plates for recycling
- ♣ Replace hazardous chemicals with less hazardous alternatives where possible
- ♣ Store and use chemicals safely so as to avoid evaporation and spillage
- ♣ Monitor, review and report on a regular basis to the Board of Directors energy and water usage
- ♣ Monitor and analyse paper usage
- ♣ Monitor, analyse and report solvent consumption to Trafford LA

Though this policy sets down some general arrangements the supporting procedures contained within the EMS/QMS sets down specific responsibilities of Directors, EMR, managers and others. All internal incidents and complaints or concerns raised from external sources with regard to the environment must be reported to me as EMR. Such incidents, complaints and concerns will be recorded, monitored and reviewed to ensure appropriate action is taken to deal with the immediate situation and prevent recurrence of similar or same situations.

The EMS, QMS, PEFC and FSC systems will be audited and reviewed at least annually and at other times as is deemed appropriate to ensure they remain robust, effective, suitable and sufficient in meeting the Company's needs, including its legal responsibilities and maintaining customer satisfaction to secure continuity of business.

Dave Hatton
Managing Director